

Staff Accountant

Job Type: Full-time, non-exempt

About Pella Cooperative Electric

Based in Pella, Iowa, Pella Cooperative Electric serves 3,200 homes and businesses across five counties in south-central Iowa. USA Today says Pella is the #3 best place to live in the U.S. As the Staff Accountant, you will get top-notch benefits, pleasant workspace, and a thriving team culture. The cooperative encourages employees to enjoy a work life balance that promotes personal health, well-being and family life. Join us for challenging work and great benefits. We are looking for a talented candidate, for immediate hire, who wants to achieve great success while enjoying a happy personal life.

Position Summary

The Staff Accountant is responsible for supporting the cooperative's financial operations through cost accounting, inventory management, work order accounting, accounts payable, purchasing support, and general accounting functions. This position ensures the accurate accumulation and reporting of labor, material, and overhead costs associated with construction and maintenance activities while maintaining the integrity of inventory records and financial data. The Staff Accountant also provides exceptional customer service to members, vendors, and internal staff while supporting the cooperative's commitment to operational excellence.

Education/Experience

- Associate's degree in accounting, Finance, Business, or related field required; bachelor's degree preferred.
- Two to five years of accounting experience preferred.
- Requires mathematical skills that require the ability to add, subtract, multiply and divide.
- Requires a strong knowledge of Microsoft Office Applications including Excel and Word.
- Requires good oral and written communication skills.

How to Apply

Email or mail your resume:
Pella Cooperative Electric Association
Attn: Jolyn Hartson
P.O. Box 106
Pella, IA. 50219
jhartson@pella-cea.org